



ROCKY MOUNTAIN FIRE DISTRICT

Birthday Party Facility Use Agreement

The Rocky Mountain Fire District is pleased to allow use of its facilities for birthday parties. The following rules and regulations are to ensure a safe environment for those attending events. This agreement must be signed on or before the date of the event.

- Birthday parties are scheduled for 2-1/2 hour blocks. Please arrive at your scheduled time. Schedule the start of your party to include time for set up and tear down. Birthday parties are limited to Fire District residents/property owners only.
- No more than 1 event requiring crew interaction will be scheduled at any one station per day (including Community Room meetings).
- Decorations are allowed, subject to the approval of the District. Decorations must be removed and disposed of immediately following the event, by the host.
- Host agrees to provide adult supervision to monitor children at all times, with a minimum ratio of 1 adult per 5 children.
- Guests must be supervised by Fire District personnel while in or on fire apparatus.
- A maximum of 20 children are allowed at a birthday party.
- The host will provide all food. Fire District kitchens and refrigerators are not available for food preparation or storage. Host is responsible for clean up.
- Firefighters may end a party at any time in order to respond to emergencies. Participants may have to leave the building immediately depending on the current National Security Threat Level.
- The District is not liable for any injuries to persons, or damage to property belonging to those attending birthday parties. Children under the age of four are not allowed on the children's fire pole. No child will use the fire pole without direct supervision by Fire District personnel.
- Any damage caused during the event is the responsibility of the individual signing this agreement.
- Alcoholic beverages, illegal drugs, firearms and weapons are prohibited on Fire District property. Smoking is prohibited inside all District property and used smoking materials must be disposed of in an appropriate container not discarded on Fire District property.



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I agree to the above rules and regulations as witnessed by my signature below. I understand this is a request for a time slot and the event should not be considered scheduled until I receive a confirmation phone call from an employee of the Fire District.

Host: _____
Name (printed) Signature Date

Address: _____

City: _____ Zip: _____ Phone: _____

Date of birthday party: _____

Time of birthday party: _____ To _____ (2.5 hour max)

Number of Attendees: _____ Adults _____ Children

Safety Talk _____ Truck and Station Tour _____

Other _____

Station requested: One Five

Station 1:
District
Rocky Mountain Fire District
7700 Baseline Road
Boulder, CO 80303
303-494-3735

Station 5:
Rocky Mountain Fire
2701 S. Indiana St.
Superior, CO 80027
303-494-3735